

December 1, 2023

Commissioners Armstrong, Tweten, and Fahlgren were in the office today.

Joleen Cotton, Maintenance Supervisor, dropped off a quote from Triple A Glass for \$11,373.95 to replace all of the windows in the Planning Office.

A motion was made by Commissioner Tweten to approve replacing the windows in the Planning Office at a cost of \$11,373.95. Triple A Glass will do the work and funding will come from Local Option Tax. The motion was seconded by Commissioner Fahlgren and passed unanimously.

Chisolm Christensen dropped by with grazing lease papers for Commissioner Fahlgren to sign.

December 4, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Mike Bain, Valley County Computer Technician advised that two employees from Morrison-Maierle will be here this week working on the new network infrastructure. Subsequently he was advised that the representatives will not be here until January 2024.

James Gibson, Valley County Road Supervisor, dropped in to discuss road projects.

The Commissioners contacted Autumn Holman, Great West Engineering, concerning an October-November Draw request for North Valley Water and Sewer System District (NVCWSD) Improvement Project. Autumn advised that the Commissioners need to send NVCWSD \$19,711.28 of ARPA funds so they can in turn pay Great West Engineering, and \$174,853 to pay the construction contractor.

Brenda Anderson, Valley County Treasurer, discussed refuse fees and tax adjustments with the Commissioners.

James Gibson, Valley County Road Supervisor, dropped into the office to discuss the qualifications for the DES/Road Administrative Assistant position that has been advertised in the media.

The meeting was adjourned at 3:45 p.m.

ATTEST: Marie L. Pippin
Marie Pippin, Clerk



ATTEST: Mary Armstrong
Mary Armstrong, Chairman

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Commissioners Armstrong and Tweten attended the quarterly jail inspection this morning.

Commissioner Armstrong attended the Two Rivers Board meeting at noon.

The Commissioners signed claims today.

The meeting was adjourned at 3:45 p.m.

ATTEST: Marie L. Pippin
Marie Pippin, Clerk



ATTEST: Mary Armstrong
Mary Armstrong, Chairman

December 6, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Commissioner Tweten received a phone call from Tony Fast requesting documentation of money spent on Barry Damschen Consulting LLC. Commissioner Tweten printed out the requested information and Mr. Fast picked it up this afternoon.

The Commissioners left the office to interview a candidate for the Disaster Emergency Services position.

The Discussion and Decision meeting set for today was cancelled.

Dan Taylor dropped in to visit with the Commissioners.

Commissioners Armstrong and Fahlgren attended the Safety Committee meeting this morning.

John Bach, Interstate Engineering dropped by to say hello to the Commissioners and wish them a happy holiday season.

The meeting was adjourned at 3:45 p.m.

ATTEST:

Marie Pippin, Clerk



TEST:

Mary Armstrong, Chairman

December 7, 2023

Commissioners Tweten and Fahlgren were in the office today.

James Gibson, Valley County Road Supervisor, advised that he offered Nathan Lierow the Assistant Road Supervisor position to begin working in that capacity on December 18, 2023.

Levi Capdeville, Weed/Mosquito/Safety Supervisor, dropped in to advise that he intends to streamline his processes by having employee orientation for new hires monthly.

Greg Lukasik, Great West Engineering dropped by the office to visit the Commissioners and wish them a happy holiday season. The Commissioners advised Greg of the findings of the audit of North Valley County Water and Sewer District (NVCWSD) that was completed for fiscal years 2020 and 2021. The Commissioners also discussed other NVCWSD administrative concerns.

December 8, 2023

Commissioners Tweten and Fahlgren were in the office today.

Cheryl Rubino-Herschman dropped in to visit with the Commissioners.

Rod Ost came in to thank the Commissioners for taking care of Grain Road near Lustre. The message was forwarded to James Gibson, Valley County Road Supervisor.

Tom Boyer, Valley County Sheriff, dropped off a proposal in the amount of approximately \$3,000 for a gym update for the Valley County Sheriff's Office.

Commissioner Fahlgren traveled to Great Falls to attend a Saturday Montana Cattleman's Meeting where he will be on a panel discussion addressing American Prairie Reserve.

December 11, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Acting Chairman Paul Tweten, member John Fahlgren, and Recording Secretary Ruth Dowell present.

Commissioner Tweten signed a waiver for purchasers of non-dyed diesel with Agland Co-op with an effective date of January 1, 2024, through December 31st, 2024. Valley County certifies that the diesel fuel to which the waiver relates is purchased for the exclusive use of diesel by Valley County.

John Bach, Project Engineer, Interstate Engineering called to request copies of checks issued using American Rescue Plan Act (ARPA) funding for the Cherry Creek Water Users Association. He was forwarded to Marie Pippin, Valley County Clerk and Recorder.

Dan Taylor dropped by to visit the Commissioners.

Lucas Locke, Airport Manager dropped in and advised that the clutch for the hanger door should arrive today. Also, Jim Greil from DOWL Engineering and Andrea Fredrick will be at the airport tomorrow to discuss the 5-year Capital Improvement plan.

Commissioner Fahlgren received a call from Wally Congdon, County Attorney, from Mineral County to discuss cooperating agency status between the County and various agencies. .

Commissioner Tweten made several calls concerning the position of Disaster Emergency Services (DES) position that is currently available in Valley County.

Darrel Bergtol called to see if the last mile of McEachron Road, a dead end that is abutted on all sides by deeded property, can be either abandoned or graveled. He stated that currently there is no gravel on the last mile of the road. Commissioners Tweten and Fahlgren let him know that he can gravel it as he requested.

Commissioner Tweten called Terry Kolpin concerning the funding that was sent to North Valley County Water and Sewer District (NVCWSD). He wanted to make sure that they were aware that the payment from NVCWSD to the vendor needs to be sent out within three days of receipt of the check. Ms. Kolpin stated that the \$207,000 will be sent to the vendor by tomorrow afternoon.

James Gibson, Valley County Road Supervisor, advised that the Road Department has completed culverts on W. Beaverton and White Roads. They will soon be putting culverts in on South Canal and Aitken Road. The Graders on working on Ossett, Richland Frazer, Duck Creek, and Glentana to Larslan Roads. The mowing is done except for touchups and missed locations. One of the mowers that was full of water has been repaired and he is getting quotes for excavator repair.

Daren Nordhagen called to advise that the grazing lease that was previously contracted with Larry Robertson should be under ReGen Montana LLC.

Commissioner Fahlgren attended the Fair Board meeting tonight.

The meeting was adjourned at 3:45 p.m.

ATTEST:

Marie Pippin, Clerk



ATTEST:

Mary Armstrong, Chairman

December 12, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Acting Chairman Paul Tweten, member John Fahlgren, and Recording Secretary Ruth Dowell present.

The Commissioners signed claims today.

Rick Seiler called to see if the Commissioners had any input on the updated review of the Valley County Hazard Mitigation Plan (HMP) that originated in 2016. Commissioners Tweten and Fahlgren stated that they have no additions to the HMP.

Ashten Simpson called and spoke with Commissioner Tweten concerning putting a couple of car gates in at the Larslan area on Sunny Hills Road. Commissioner Tweten advised that Mr. Simpson would need to fill out a right-of-way application.

Ed Malone dropped in to discuss an open position in Valley County.

Steve Carney dropped in today to discuss abandonment of a road in Park Grove. He was advised that he will need ten freeholders to sign the petition to get the project started. Later in the day, the Commissioners gained information that he does not need 10 freeholder signatures in a subdivision.

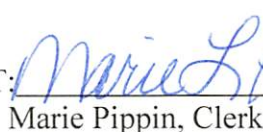
Commissioners Tweten and Fahlgren called Commissioner Armstrong to discuss setting up interview times for the Council on Aging Supervisor.

Casey Burke, Valley County Planner, came into the office to discuss the procedure to abandon a road in Valley County. Dean Jensen would like to abandon a road near Hinsdale. Mr. Jensen stated that the road is inside his property and would not deny access to anyone.

Commissioner Tweten attended the Airport Board meeting this evening.

The meeting was adjourned at 3:45 p.m.

ATTEST:


Marie Pippin, Clerk



ATTEST:


Mary Armstrong, Chairman

December 13, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Acting Chairman Paul Tweten, member John Fahlgren, and Recording Secretary Ruth Dowell present.

Mike Bain, Valley County Computer Technician, dropped by to discuss the American Rescue Plan Act (ARPA) Infrastructure Project which separates the infrastructure of the Courthouse and the Department of Justice (DOJ) computer networks, replacing the data and firewall.

Acting Chairman Tweten began Discussion and Decision at 10:30 a.m. In attendance was Casey Burke, Valley County Planner.

There were no additions to the agenda.

Acting Chairman Tweten asked for public comment. There was no public comment.

The first actionable item on the agenda was employment/termination and pay rate change notices.

A motion was made by Commissioner Fahlgren to approve the Termination Notice for Robert Steele as a Mower effective 12/07/2023, and the Termination Notice for McKinzie Parrish as a Deputy Sheriff effective 12/01/2023 Commissioner Tweten seconded, and the motion passed unanimously.

A motion was made by Commissioner Fahlgren to approve the Employment Notice for Nathan Lierow, promoted to Assistant Road Supervisor at \$24.00 per hour, effective 12-18-2023 with funding from 2110-29-430200, Employment Notice for Beau Suddbruch as Bridge Crew at

\$17.50 per hour with funding from #2110-29-430200, effective 12/18/2023, and Notice of Employment for Alan Sheldon as a Detention Officer at \$18.25 per hour effective 12/13/2023, the motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Fahlgren to approve the Notice of Pay Rate Change for Adrienne Moala, Transit Driver, increasing pay from \$17.71 to \$18.21 per hour having acquired her CDL. The motion was seconded by Commissioner Tweten and passed unanimously.

The final item on the agenda was approval of the final plat of the Thievin Minor Subdivision creating 2 lots from a 159.88-acre parcel of land upon the recommendation of Casey Burke, Valley County Planner. The purpose is to separate a farmstead from ag land.

A motion was made by Commissioner Fahlgren to approve Commissioner Armstrong signing the final plat of the Thievin Minor Subdivision creating 2 lots from a 159.88-acre parcel of land upon the recommendation of Casey Burke, Valley County Planner. The motion was seconded by Commissioner Tweten and passed unanimously.

Acting Chairman Paul Tweten asked for public comment on non-agenda items, hearing none, the Discussion and Decision meeting adjourned at 10:32 am.

Jeff Alsberg dropped in to invite Commissioner Armstrong to the Fort Peck Cabin Association meeting in Ft. Peck on January 13, 2024, at 5pm. at the Ft. Peck Hotel.

The Commissioners received a call from a Valley County resident who heard a rumor that there is mold, old food, and water on the floor of the refrigerator at the Senior Center. Commissioner Fahlgren and Joleen Cotton, Maintenance Supervisor, checked on the refrigerator and freezer at the Senior Center, the rumors are unfounded.

Greg Hunter, Nemont Telecommunications Manager, dropped off calendars for the office.

Crystal Dickerson dropped into the office for information on running for board positions at St. Marie. Ann Fauth, Deputy Clerk in the Clerk and Recorder's office provided Crystal with the requested information.

Don Jones dropped off grazing lease papers for Commissioner Fahlgren to sign.

The meeting was adjourned at 3:45 p.m.

ATTEST:

Marie Pippin, Clerk



ATTEST:

Mary Armstrong, Chairman

Commissioners Tweten and Fahlgren were in the office today.

The Commissioners contacted Autumn Holman, Grant Administrator, Great West Engineering, for clarification on grant paperwork that was sent to the Commissioners from DNRC. They were advised that the document extends the deadline on the grant.

Commissioner Tweten motioned to authorize Commissioner Fahlgren to DocuSign the extension on the grant documentation for North Valley County Water and Sewer District. Commissioner Fahlgren seconded, and the motion passed unanimously.

Commissioner Tweten left a message for Terry Kolpin, General Manager, North Valley County Water & Sewer District (NVCWSD), Inc. requesting confirmation that the \$207,000 that was sent from Valley County to NVCWSD has been sent to the vendor.

Terry Love from St. Marie dropped in concerned about his lack of television reception. Commissioner Fahlgren supplied Mr. Love with the contact information for Terry Lighthizer, Valley County TV District.

A call was received from Vicky at K&K Aggregate in Redstone requesting information on Valley County Gravel crushing. Information was forwarded to her via email.

December 15, 2023

Commissioners Tweten and Fahlgren were in the office today.

Commissioner Tweten attended the Action for Eastern Montana Governing Board meeting in Glendive.

Ed Malone stopped in to visit with Commissioner Fahlgren.

Mike Brown, Brown Construction, came in to find out what the County is doing on the Pioneer Museum roof. Commissioner Fahlgren advised that we are waiting for specifications from SDI Architects + Design for both a metal or a membrane roof.

Commissioner Tweten contacted Brandon Janshen, SDI Architects + Design to advise that since federal money will be used for the museum roof, the project will have to follow federal "Made in America" rules.

December 18, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

James Gibson, Valley County Road Supervisor, dropped in with Nathan Lierow, Assistant Road Supervisor and Beau Suddbruch, a new hire with the Bridge Crew. James advised that last week they replaced three culverts on South River Road, spot graveled roads, and did some touch up mowing. This week they plan to finish graveling, moving fuel tanks, and spot graveling.

Commissioner Tweten called Terry Kolpin, North Valley County Water and Sewer District (NVCWSD) General Manager to verify that the \$207,000 that was sent from Valley County to NVCWSD had been sent to the vendor as she indicated in their conversation on December 11th. Ms. Kolpin replied that Greg Lucasik, Great West Engineering, plans to stop by the NVCWSD office to pick the check up later this week.

Commissioner Tweten called Greg Lucasik, Great West Engineering to confirm that he plans to pick up the checks directly in the NVCWSD office later this week. Greg confirmed that he will be picking the checks up.

Commissioner Armstrong contacted Chris Helland, NVCWSD Board Chairman to request a proof of insurance affidavit. She explained that Autumn from Great West Engineering has been contacting the NVCWSD office requesting proof for quite some time and has still has not received it. Chris assured that proof of insurance will be sent to Autumn.

Commissioner Armstrong went to the Senior Center to visit with JoAnn Zieger, Council on Aging (COA) Coordinator.

Todd Devlin, Prairie County Commissioner, former President of MACo, and head of the NACO Public Lands program came in to visit with the Commissioners concerning the Natural Resource Coalition.

Brandon Arnson, Century Construction, called for information on the bid for crushing gravel. He was referred to the Valley County website at valleycountymt.net for particulars.

Rick Seiler, former Valley County Disaster Emergency Services (DES) Coordinator, discussed the DES budget with Commissioners Armstrong and Tweten. Last year's grant was \$26,421.86 with a match from Valley County for a total of \$52,843.75. It doesn't appear that there will be

much of an increase in the next fiscal year. The Commissioners will study the details to determine the scope of the new DES Coordinator position.

Jackie Bird and Dave Castleberry, Senior Citizen Representatives, came to air some grievances concerning the use of the Senior Citizen Center.

The Commissioners mentioned that there was an agreement drafted, but, the Senior Citizens Board has been unavailable to review the details. The Council on Aging is a Valley County entity, and the Senior Citizens is not. There is no current agreement between the Senior Citizens organization and Valley County for the use of the Senior Center. The Senior Center is a County building.

Congregate Meals, use of the facilities, liability insurance, and disbursement of donations were discussed.

The Commissioners left the office to unload the commodities at the Senior Center.

The meeting was adjourned at 3:45 p.m.

ATTEST: 
Marie Pippin, Clerk

ATTEST: 
Mary Armstrong, Chairman

December 19, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

The Commissioners left the office to conduct interviews for the Disaster Emergency Services Coordinator and the Council on Aging Coordinator.

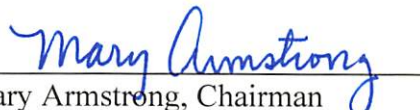
Commissioner Armstrong and Fahlgren walked over to the Senior Center with Ruth Dowell, Administrative Assistant to introduce Ruth as the new Council on Aging Coordinator beginning January 02, 2024.

Dylan Jensen, Valley County Attorney, dropped in to discuss Refuse District fees.

Stone Tihista dropped in to visit with Commissioner Armstrong.

The Commissioners left the office to attend the Refuse District #1 meeting in the Community Room.

ATTEST: 
Marie Pippin, Clerk

ATTEST: 
Mary Armstrong, Chairman

December 20, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Dan Taylor dropped off a bid for the 1969 Ford that Long Run Fire Department is selling.

Chairman Armstrong began Discussion and Decision at 10:30 a.m.

There were no additions/deletions to the agenda.

Commissioner Armstrong asked for public comment on agenda items. There was no public comment.

The first actionable item on the agenda was employment notices.

A motion was made by Commissioner Fahlgren *to approve the Employment Notice for Brady Korang as a Detention Officer at \$18.25 per hour, effective 12-18-2023 with funding from 1000-19-420235, Employment Notice for Rick Seiler as short-term DES Coordinator at \$25 per hour effective 1-1-24 with funding from 1000-20420600, Ed Malone as a full time DES Coordinator effective 3-1-24 at \$24 per hour with funding from 1000-20-420600 with \$1 per hour increase at 6 months, and Ruth Dowell as Council on Aging Coordinator at \$22.92 per hour with funding at 80% from 2980-116450310 and 20% from 2980-116-450320 with \$1 per hour increase at 6 months. The motion was seconded by Commissioner Tweten and passed unanimously.*

Next on the agenda was electing a Chairperson for the Board of County Commissioners for 2024.

A motion was made by Commissioner Tweten and seconded by Commissioner Fahlgren to elect Commissioner Armstrong as the Chairperson for the Valley County Commission effective January 1, 2024. The motion passed with two votes for and Commissioner Armstrong abstaining,

Approve Resolution 1-2024 Setting Commissioner Meeting Dates and Establishing Office Hours was next on the agenda. The Resolution is as follows:

RESOLUTION NO. 1-2024

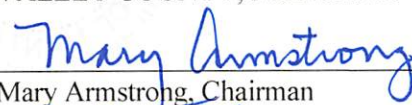
RESOLUTION SETTING COMMISSISIONER MEETING DATES AND ESTABLISHING OFFICE HOURS.

WHEREAS, the Board of County Commissioners of Valley County, Montana pursuant to MCA 7-5-2122, shall establish Monday, Tuesday, and Wednesday as their regular meeting days to conduct official county business in Room 110, of the Valley County Courthouse, Glasgow, Montana, unless otherwise posted.

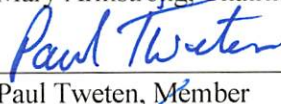
BE IF FURTHER RESOLVED, the Board of County Commissioners of Valley County, Montana pursuant to MCA 7-4-102, will establish office hours to begin at 9:00 a.m. and conclude at 3:00 p.m. on Monday, Tuesday, and Wednesday, in Room 110, of the Valley County Courthouse, Glasgow, Montana, unless otherwise posted.

DONE BY ORDER of the Board of County Commissioners, Valley County, Montana on this 20th day of December 2023.

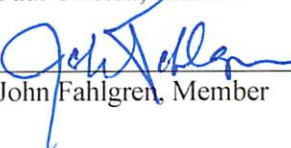
BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA



Mary Armstrong, Chairman



Paul Tweten, Member



John Fahlgren, Member

ATTEST:



Marie Pippin, Clerk



A motion was made by Commissioner Fahlgren and seconded by Commissioner Tweten to sign Resolution 1-2024 Setting Commissioner Meeting Dates and Establishing Office Hours. The motion passed unanimously.

Next on the agenda was approval of Resolution 2-2024 Establishing Daily Rate for Incarceration for 2024. The resolution is as follows:

RESOLUTION NO. 2-2024

RESOLUTION ESTABLISHING DAILY RATE FOR INCARCERATION FOR 2024

WHEREAS, Montana Code Annotated, § 46-18-403, states that “the daily rate of credit for incarceration must be established annually by the board of county commissioners by resolution; and

WHEREAS, the daily rate must be equal to the actual cost incurred by the detention facility; and

WHEREAS, it has been determined that the actual costs incurred by the detention facility on an average daily basis is \$80.00 for all male inmates; and actual costs incurred on an average daily basis is \$80.00 for all female inmates;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Valley County that the daily rate for confinement costs, other than for actual medical costs, and other than those contracts that have been signed with set dates, is hereby established at \$80.00 per day for all male inmates; and \$80.00 per day for all female inmates; and

BE IT FURTHER RESOLVED that if a judgment is for a fine and imprisonment until the fine is paid, the male detainee may be allowed a credit of \$80.00 for each day of incarceration; and the female detainee may be allowed a credit of \$80.00 for each day of incarceration; and

BE IT FURTHER RESOLVED that an inmate is responsible for the actual costs of medication, medical services, or hospitalization while detained in a detention center, based upon the individual’s ability to pay and/or private provider health care coverage, or a bona fide and responsible third-party payor; and

BE IT FURTHER RESOLVED that the County Attorney shall initiate proceedings to collect from the inmate any charges arising from the medical services or hospitalization in accordance with § 7-32-2245, MCA § 7-4-2503; and

BE IT FURTHER RESOLVED that this increase will not change any active agreements or contracts that were previously signed with another entity to house prisoners at the Valley County Detention Center, Glasgow, Montana.

This resolution shall become effective **January 1, 2024**.

PASSED and APPROVED this 20th day of December 2023.

BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA

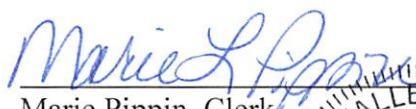


Mary Armstrong, Chairman

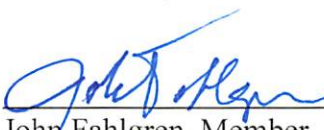


Paul Tweten, Member

ATTEST:



Marie Pippin, Clerk



John Fahlgren, Member



A motion was made by Commissioner Tweten and seconded by Commissioner Fahlgren to sign Resolution 2-2024 A Resolution Establishing Daily Rate for Incarceration for 2024. The motion passed unanimously.

Next on the agenda was approval of Resolution 3-2024 Establishing Fees for Services Provided by the Sheriff for 2024. The Resolution is as follows:

RESOLUTION NO. 3-2024

**A RESOLUTION ESTABLISHING FEES
FOR SERVICES PROVIDED BY THE SHERIFF FOR 2024**

WHEREAS, Montana Code Annotated § 7-4-2525 provides that the county governing body may annually, by resolution, fix the fees of the sheriff for services provided in § 7-32-2141.

WHEREAS, the Board of County Commissioners for Valley County, has elected to fix the fees for the sheriff pursuant to this statutory authority, and;

WHEREAS, the Board of County Commissioners for Valley County has considered the prevailing rate charged by private process servers in the county for similar services.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Valley County as follows:

1. The fees of the sheriff for services rendered pursuant to Montana Code Annotated § 7-32-2141 shall be set as follows:
 - a. for service of summons and complaint on each defendant, \$75.00;
 - b. for making a return of a summons for a person not found in the county, \$75.00;
 - c. for levying and serving each writ of attachment of execution on real or personal property, \$85.00;
 - d. for service of attachment on the body or order of arrest on each defendant, \$75.00;
 - e. for service of affidavit, order, and undertaking in claim and delivery, \$75.00;
 - f. for serving a subpoena, \$75.00 for each witness summoned;
 - g. for serving writ of possession or restitution, \$75.00;
 - h. for trial of the right of property or damages, including all services, \$75.00;
 - i. for taking bond or undertaking in any case authorized by law, \$75.00;
 - j. for serving every notice, rule, or order, \$75.00 for each person served;
 - k. for copy of any writ, process, or other paper when demanded or required by law, \$1.00 for each page up to 10, then 50 cents each page thereafter;
 - l. for posting the first notice and advertising any property for sale on execution or under any judgment or order of sale, exclusive of cost of publication, \$75.00; additional posting, \$25.00 each;
 - m. for holding any sheriff's sale for personal or real property on execution or under any judgment or order of sale, \$75.00; except that if a sale is

ordered from the United States District Court, then the fee for conducting the sale, posting notice, and publication shall be the same as charged by the United States Marshals pursuant to federal law; and

- n. for cancellation or postponement of sheriff's sale, \$75.00.
- 2. The sheriff is not entitled to a fee for mileage because mileage is included as part of the individual fees set forth above.
- 3. This resolution of fees shall be effective January 1, 2023, through December 31, 2023.

DATED this 20th day of December 2023



BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA

Mary Armstrong
Mary Armstrong, Chairman

Paul Tweten
Paul Tweten, Member

John Fahlgren
John Fahlgren, Member

ATTEST:

Marie L. Pippin
Marie Pippin, Clerk

A motion was made by Commissioner Fahlgren and seconded by Commissioner Tweten to sign Resolution 3-2024 A Resolution Establishing Fees for Services Provided by the Sheriff for 2024. The motion passed unanimously.

Approval of Resolution 4-2024, Establishing a Fire Season was next on the agenda. The Resolution is as follows:

RESOLUTION NO. 4-2024

ESTABLISHING A FIRE SEASON

Pursuant to the provisions of §7-33-2205, M.C.A., the Board of County Commissioners of Valley County, Montana, hereby establish a fire season for the year 2024, beginning January 1, 2024, to December 31, 2024, during which time no person shall set any forest fire, slash-burning fire, debris-burning fire, or open fire within the County protection area without having obtained an official permit to ignite or set fire from the Valley County Sheriff or Dispatch Office - 228-4333 Opt. 2.

Violation of the above statute may be prosecuted under the provisions of §7-33-2206, M.C.A., which provides that violations of a closed fire season may be prosecuted as a misdemeanor.

DATED this 20th day of December 2023.



BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA

Mary Armstrong
Mary Armstrong, Chairman

Paul Tweten
Paul Tweten, Member

John Fahlgren
John Fahlgren, Member

ATTEST:

Marie L. Pippin
Marie Pippin, Clerk

A motion was made by Commissioner Tweten and seconded by Commissioner Fahlgren to sign Resolution 4-2024 A Resolution Establishing a Fire Season. The motion passed unanimously.

Next on the agenda was approval of Resolution 5-2024 Establishing a Location for Posting Public Notice. The resolution is as follows:

RESOLUTION NO. 5-2024

A RESOLUTION ESTABLISHING A LOCATION FOR POSTING PUBLIC NOTICE

WHEREAS, Section 7-1-2121 MCA establishes requirements when public notice is to be provided by publication; and,

WHEREAS, Section 7-1- 2122 MCA establishes requirements when public notice is to be provided by mail; and,

WHEREAS, House Bill 334 (2013) establishes requirements when public notice is to be provided by posting and is codified as in Section 7-1-2123 MCA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Valley County Commissioners hereby designate the following places as the locations where public notices will be provided when public notice is required:

1. The bulletin board near the Northwest entrance on the first floor of the Valley County Courthouse, and;
2. The bulletin board located by the door of the Valley County Commissioners office, and;
3. At the office of the Valley County Clerk and Recorder.

ADOPTED AND DATED this 20th day of December 2023.



BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA

Mary Armstrong

Mary Armstrong, Chairman

Paul Tweten

Paul Tweten, Member

John Fahlgren

John Fahlgren, Member

ATTEST:

Marie L. Pippin

Marie Pippin, Clerk

A motion was made by Commissioner Fahlgren and seconded by Commissioner Tweten to sign Resolution 5-2024 A Resolution Establishing a Location for Posting Public Notice. The motion passed unanimously.

Approving Resolution 6-2024, changing the standard mileage rate for reimbursement to 67¢ per mile was next on the agenda. The resolution is as follows:

RESOLUTION NO. 6-2024

CHANGING THE STANDARD MILEAGE RATE FOR REIMBURSEMENT

WHEREAS, some county employees must travel in state and out of state on county business; and

WHEREAS, the Internal Revenue Service has changed the standard mileage rates for reimbursement to **67¢** per mile; and

WHEREAS, there are County vehicles available for travel;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby set the following rates for all travel effective January 1, 2023:


1. County vehicles may be used for county business.
2. When an employee is authorized to travel by motor vehicle, the employee will be reimbursed at the IRS rate of **67¢ per mile**.

DATED this 20th day of December 2023



BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA


Mary Armstrong, Chairman


Paul Tweten, Member


John Fahlgren, Member

ATTEST: 
Marie Pippin, Clerk

A motion was made by Commissioner Tweten and seconded by Commissioner Fahlgren to sign Resolution 6-2024 A Resolution Changing the Standard Mileage Rate for Reimbursement. The motion passed unanimously.

The final item on the agenda was approving the task order between Montana Department of Public Health and Human Services (DPHHS) and Valley County Health to provide maternal and child health services.

A motion was made by Commissioner Fahlgren and seconded by Commissioner Tweten to authorize the Chairman to sign the task order between Montana Department of Public Health and Human Services (DPHHS) and Valley County Health to provide maternal and child health services from October 1, 2023, to September 30, 2024, in the amount of \$6,685 to residents of Valley County. The motion passed unanimously.

Commissioner Armstrong asked for public comment on non-agenda items. Hearing none, the Discussion and Decision meeting adjourned at 10:38 am.

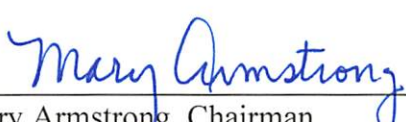
Flathead County District Court Judge, Dan Wilson dropped in to introduce himself and let the Commissioners know that he is running for the Supreme Court.

Levi Capdeville, Weed/Mosquito Supervisor, came in to discuss OSHA 10 safety training.

The meeting was adjourned at 3:45 p.m.

ATTEST:  Marie Pippin, Clerk



ATTEST:  Mary Armstrong, Chairman

December 21, 2023

Commissioners Tweten and Fahlgren were in the office today.

December 22, 2023

Commissioners Armstrong, Tweten, and Fahlgren were in the office today.

Commissioner Armstrong went to Tom Boyer, Valley County Sheriff's office to discuss the proposed upgrade to the gym downstairs. Commissioner Armstrong advised that she would like to have Joleen Cotton, Maintenance Supervisor, included in the planning, so would like to meet with Sheriff deputy representatives and Joleen to discuss the next steps with the Commissioners.

December 25, 2023

The Courthouse was closed today to celebrate Christmas.

December 26, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Commissioner Armstrong and Ruth Dowell went to the Senior Center to organize.

December 27, 2023

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Mary Armstrong, members Paul Tweten, John Fahlgren, and Recording Secretary Ruth Dowell present.

Joe Yeoman stopped in to visit with the Commissioners.

Commissioner Tweten left the office.

Chairman Armstrong began Discussion and Decision at 10:30 a.m. No public was in attendance.

There were no additions/deletions to the agenda.

There was no public comment on agenda items.

The first actionable item on the agenda was employment/termination notices.

A motion was made by Commissioner Fahlgren to approve the Termination Notice for JoAnn Zeiger as Council on Aging Coordinator effective 12/29/2023, and the Termination Notice for Gage Crum as Airport Operations effective 12/22/2023. Commissioner Armstrong seconded, and the motion passed unanimously.

A motion was made by Commissioner Fahlgren to approve the Employment Notice for William Charbonneau as Deputy Sheriff at \$23.52 per hour, effective 04-28-2024 with funding from 100-18-420100, and Employment Notice for Kyle Goodman as Deputy Sheriff effective 1/08/2024 at \$22.73 per hour with funding from 100-18-420100. Commissioner Armstrong seconded, and the motion passed unanimously.

Next on the agenda was approval of the contract with MT DPHHS for Valley County Sanitarian for services.

A motion was made by Commissioner Fahlgren to authorize the Chairman to sign the agreement with MT DPHHS for Valley County Sanitarian for services. The motion was seconded by Commissioner Armstrong and passed unanimously.

Approval of the contract between Valley County and MDT to provide operating assistance for public transportation, Section 53 Operating Contract #113094 in the amount of \$821,173 including a \$299,725 local match requirement was next on the agenda.

A motion was made by Commissioner Fahlgren to authorize Commissioner Armstrong to sign the contract between Valley County and MDT to provide operating assistance for public transportation, Section 53 Operating Contract #113094 in the amount of \$821,173 including a \$299,725 local match requirement. The motion was seconded by Commissioner Armstrong and passed unanimously.

Next on the agenda was approving advertising for bids for the Valley County Courthouse carpet project.

A motion was made by Commissioner Fahlgren to advertise for bids for the Valley County Courthouse Carpet Project. The motion was seconded by Commissioner Armstrong and passed unanimously.

Resolution 07-2024 Lodging and Meal Rates was the next item on the agenda. The resolution is as follows:

RESOLUTION NO. 07-2024

LODGING AND MEAL RATES

WHEREAS, some county employees must travel in state and out of state on county business; and

WHEREAS, the rates for meals for Per Diem and Lodging set by the General Services Administration became effective October 1, 2023, through September 30, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby set the following rates for all travel effective October 1, 2023:

Per Diem Allowed - Meals. Receipts are not required.

	<u>IN-STATE</u>	<u>OUT-OF-STATE</u>
Breakfast	\$8.25	\$ 13.00
Lunch	\$9.25	\$15.00
Dinner	\$16.00	\$26.00

The following exceptions are to be noted:

- a. No per diem for travel less than three hours.
- b. The meal allowance for a trip between the hours of 7:00 a.m. and 6:00 p.m. shall be the noon-day expense.
- c. Noon meals will not be reimbursed by Valley County if an employee is attending a meeting in Glasgow.

Per Diem Allowed - Lodging. Receipts required.

- a. The standard rate, which applies for all locations without specified rates is \$107.
- b. Big Sky, West Yellowstone, and Gardiner
 - (Oct 1st -May 31st is \$171)
 - (June 1st -Sept 30th is \$293)

- c. Helena \$122
- d. Kalispell, Whitefish
 - (Oct 1st -June 30th is \$132)
 - (July 1st -Aug 31st is \$243)
 - (Sept 1st -Sept 30th is \$132)
- e. Missoula
 - (Oct 1st - May 31st is \$126)
 - (June 1st - Sept 30th is \$194)

DATED this 27th day of December 2023

BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA



Mary Armstrong
Mary Armstrong, Chairman

Paul Tweten
Paul Tweten, Member

John Fahlgren
John Fahlgren, Member

ATTEST:

Marie L. Pippin
Marie Pippin, Clerk

Commissioner Armstrong asked for public comment on non-agenda items, hearing none, the meeting adjourned at 10:42.

The Commissioners received a call from Diana Burson from Arkansas. She would like to send a bid for the 1969 Ford F250 that Long Run has out for bid. She is concerned that due to the holidays the bid will not arrive on time. Commissioner Armstrong and Commissioner Fahlgren gave permission for Ms. Burson to send the bid in an alternate way so that it would be received in time for the bid opening. Ms. Burson emailed the bid to Ruth Dowell, Administrative Assistant, who printed and sealed the bid.

Commissioner Armstrong, Joleen Cotton, Maintenance Supervisor, Ron Canen, Maintenance Assistant, Ruth Dowell, and JoAnn Zieger, Council on Aging (COA) Coordinator, spent the day cleaning out the freezers and refrigerator at the Senior Center. The plan is to shut off the walk-in refrigerator and freezers as there is not enough inventory to warrant spending the money to cool them.

A motion was made by Commissioner Fahlgren to purchase an upright refrigerator out of Option Tax for the Council on Aging. The motion was seconded by Commissioner Armstrong and passed unanimously.

The meeting was adjourned at 3:45 p.m.

ATTEST: Marie L. Pippin
Marie Pippin, Clerk



ATTEST: Mary Armstrong
Mary Armstrong, Chairman

December 28, 2023

Commissioner Armstrong was in the office today researching requested information for the FLAP grant, she also assisted with the transitioning of Council on Aging Coordinator.

James McLaurin dropped in to inquire about open positions for Valley County.

Commissioner Tweten received an email from Great West Engineering requesting information for the Rate Study project for Refuse District #1.

December 29, 2023

Commissioners Armstrong and Tweten were in the office today. They transported an employee to Checkers in Sydney for DOT drug and alcohol testing.

Commissioner Armstrong worked on the Valley County Personnel Policy manual.

Claim Fund claims for the month of December 2023 were approved as follows:

Vendor	Claim #	Amount
5912 ACTION FOR EASTERN MONTANA	83590	4,310.00
5496 ADVANCED SOLUTION CONCEPTS	83648	8,505.00
83723 8,820.00		
1798 AGLAND CO-OP	83591	75.81
184 AMERICAN WELDING & GAS INC	83657	350.90
5347 AMY GOLTZ	83649	2,106.00
5441 ARCSEARCH LLC	83658	405.65
558 ARCH'S TIRE, LLC	83592	581.00
	83659	1,477.00
6135 ARMSCOR CARTRIDGE INC	83660	7,341.00
5911 AT&T	83780	444.65
2629 BARRY DAMSCHEN CONSULTING, LLC	83724	3,160.00
18 BELL MORTUARY INC	83593	250.00
6142 BETH HENVILLE	83725	54.99
75 BIG VALLEY WATER	83661	27.00
	83726	34.00
4427 BS CENTRAL INC	83662	384.00
	83727	140.00
5341 C&B OPERATIONS, LLC	83594	1,384.41
	83663	606.98
	83728	92.42
5984 CANDACE ROBERTS	83595	28.00
182 CARQUEST AUTO PARTS	83596	129.29
	83664	923.27
	83729	1,189.01
4761 CENTURY LINK	83654	139.81
3360 CENTURY LINK ACCT 407878239	83599	748.39
6143 CHAD BOWMAN	83730	848.00
6131 CHANCE BOYD	83597	21.00
5051 CHARM-TEX INC	83600	699.00
4786 CHRIS RICHTER	83665	39.00
677 CITY OF GLASGOW	83601	3,746.24
4723 CITYSERVICEVALCON	83598	38,236.40
548 COLLEEN M PANKRATZ	83666	2,007.00
6132 COMMERCIAL CONTRACTING & MAINT	83602	805.00
36 COTTONWOOD INN, INC	83667	5,837.25
3217 CREATIVE INFORMATION SYSTEMS, INC	83731	3,708.00
3157 DACOTAH PAPER CO	83732	177.66
39 DALE PLUMBING & HEATING INC	83603	353.65
	83733	146.60
4384 DEAN REDDIG	83734	280.00
6088 DEFY	83604	200.00
4573 DIAGNOSTIC PEST SOLUTIONS	83735	61.25
6119 DONOVAN MARTELL	83605	6.00
4903 DOWL	83736	8,162.60
6133 DPHHS-EHFS	83606	115.00
3075 DXP ENTERPRISES	83737	803.05
2724 ECOLAB	83650	108.04
801 ELECTION SYSTEMS & SOFTWARE INC	83668	448.00
6086 EMCMHC	83651	250.00
4827 ESTOP BUSINESS LICENSES	83738	280.00
812 EZZIE'S WHOLESALE INC	83669	42,619.93
	83739	508.53

Vendor	Claim #	Amount
5404 FIREMAN'S COMPANY	83670	765.00
66 GLASGOW AUTO SAFETY CENTER	83608	62.00
71 GLASGOW COURIER INC	83671	663.50
	83740	123.00
6144 GLASGOW MINISTERIAL ASSOCIATION	83741	2,000.00
5702 GRANITE TECHNOLOGY SOLUTIONS	83609	37.27
	83781	37.27
5037 GRIT	83610	200.00
5960 HEALTHY IS WELLNESS LLC	83672	1,000.00
392 HI LINE FORD INC	83612	6,712.68
6134 HIGHLAND ENVIRONMENTAL INC	83611	9,960.19
2885 INTERSTATE BATTERIES	83673	458.85
5714 ION MYSTERY	83652	200.00
5735 IRON STAKE CONSULTING LLC	83674	3,500.00
6000 JAN KAISER	83742	53.55
5977 JEREMY ERTTEL	83613	27.00
3923 JOHN DEERE FINANCIAL	83614	28.55
	83743	18.08
5907 JON C KOLSTAD OD PC	83653	284.00
6070 JONATHAN OSBORNE	83615	27.00
6136 JULIE BALBACK	83675	3.80
368 KLTZ/KLAN INC	83676	40.00
	83744	121.50
5513 KLUESNER SURVEYING AND MAPPING, PLS	83745	400.00
5520 KRISTIN K MCCOLLY, FNP	83677	4,013.00
5641 LAFF	83616	200.00
99 LAWSON PRODUCTS INC	83617	158.33
6118 LEVI CAPDEVILLE	83618	84.00
3133 MAPPING & PLANNING SPECIALISTS, INC	83679	3,794.75
101 MARKLE'S INC	83619	1,415.26
	83682	468.84
	83746	656.41
6137 MASBO	83680	80.00
2475 MATTFELDT ELECTRIC, INC	83681	5.04
413 MERCK SHARP & DOHME LLC	83747	6,218.39
6138 MICHELE LATTE	83684	19.36
4417 MIDWEST LABORATORIES INC	83683	115.83
6139 MISTY DENNY	83685	0.96
3042 MOGAN'S SPRINKLERS	83620	125.00
	83751	500.00
6017 MONTANA AERONAUTICS DIVISION	83686	276.24
	83748	128.64
1287 MONTANA ASSC OF COUNTY CLERK & RECORDERS	83622	675.00
5013 MONTANA ASSOCIATION OF COUNTIES	83678	112.50
113 MONTANA DAKOTA UTILITIES	83750	2,769.45
43 MONTANA DEPT OF ENVIRONMENTAL QUALITY	83754	2,269.51
697 MONTANA LAW ENFORCEMENT ACADEMY DCI	83749	124.00
3160 MONTANA STATE FIRE CHIEFS ASSOC	83752	375.00
1288 MONTANA STOCKGROWERS ASSOCIATION	83687	15,530.00
814 MONTANA WOOLGROWERS ASSOCIATION	83688	242.10
239 MSU EXTENSION SERVICE	83621	5,738.42
6145 MT MOSQ & VECTOR CONTROL	83753	150.00
183 NEMONT TELEPHONE COOPERATIVE, INC	83655	4,851.69
6107 NORTH VALLEY COUNTY WATER & SEWER DIST.	83656	207,210.25
	83690	34.94
115 NORTHWESTERN ENERGY	83689	1,764.04
	83755	9,551.52
120 NORVAL ELECTRIC CO-OP INC	83756	2,003.40
52 OPPORTUNITY BANK	83757	36,089.91
4792 OREILLY AUTOMOTIVE INC	83691	62.24
	83758	161.22
5390 OSTLUND'S FIRE PROTECTION, INC	83624	275.00
125 OTIS ELEVATOR COMPANY	83625	100.00
6146 PACIFIC SOURCE HEALTH PLANS	83759	56.88
759 PAGE-WHITHAM LAND & CATTLE CO	83760	280.00
5835 PAMELA SALACUP	83626	1,694.00
758 PAUL MOGAN	83764	280.00
5463 PERSONNEL EVALUATION, INC	83761	75.00
129 PETTY CASH	83627	134.05
4551 PFIZER INC	83762	4,680.21
5731 PRO CO-OP OPHEIM	83763	193.80
5956 PROFLO INDUSTRIES	83628	155.81
5962 RANDY G. BARNETT	83629	201.00
5681 RDO EQUIPMENT CO	83782	433,000.00
2620 RDO EQUIPMENT TRUST #80-5800	83692	1,559.51
6055 REDTAIL COMMUNICATIONS, INC	83693	4,740.00

Vendor	Claim #	Amount
574 ROY JIMISON DBA	83765	4,000.00
4211 S&P BRAKE & CLUTCH SUPPLY INC	83783	457.86
219 SANOFI PASTEUR INC	83630	2,353.22
	83766	2,156.42
3910 SCOTTIE EXPRESS WASH INC	83767	3.38
3804 SHELLEY MILLS	83631	55.84
5814 SHERIDAN CO BEHAVIORAL HEALTH COALITION	83694	4,520.00
3625 STANARD & ASSOCIATES INC	83632	394.00
3589 STERICYCLE, INC	83633	201.34
6081 STOWAWAY BAR & GRILL	83634	1,248.00
4703 SWANA NORTH AMERICA	83768	290.00
162 SYSCO MONTANA INC	83635	2,060.57
	83695	4,352.82
	83769	2,219.83
428 SYSTEMS TECHNOLOGY CONSULTANTS	83636	420.00
	83770	140.00
163 T & R TRUCKING INC	83696	20,257.82
5997 TAYLOR STORAGE	83638	25.00
788 TERRY L LIGHTHIZER	83771	436.18
2996 THOMPSON & SONS, INC	83639	1,351.25
	83772	323.49
5572 TORGERSONS	83642	627.75
	83773	5.71
680 TOWN OF OPHEIM	83697	66.00
171 TRACTOR & EQUIPMENT CO	83640	487.65
	83698	1,946.18
174 TRIPLE A GLASS INC	83641	435.80
	83774	1,641.50
4620 TRITECH SOFTWARE SYSTEMS	83699	40,386.53
5913 TTI	83637	15.00
787 U.S. POSTAL SERVICE/PITNEY BOWES	83775	934.78
77 VALLEY BUILDERS GLASGOW, INC	83643	400.78
	83776	57.49
852 VALLEY CO REFUSE DISTRICT	83778	325.40
614 VALLEY CO TRANSIT	83700	400.00
765 VALLEY CO WEED DISTRICT	83644	114.01
6147 VALLEY COUNTY COUNCIL ON AGING	83777	35.00
1785 VALUATIONS NORTHWEST INC	83645	125.00
1087 VISA 0135	83718	706.29
5075 VISA 0143/1935/3964	83721	1,915.75
4547 VISA 7644	83702	106.99
5527 VISA 0705	83710	49.04
5526 VISA 0713	83711	225.00
5534 VISA 1059	83712	976.54
5485 VISA 1737	83703	817.26
5497 VISA 1745	83704	58.96
5484 VISA 1752/4814	83719	1,379.45
5563 VISA 1760	83705	419.19
5565 VISA 1828/3501	83706	241.73
5486 VISA 1836/4301	83707	603.84
5481 VISA 1844	83708	137.38
5578 VISA 2248	83713	137.25
5530 VISA 2412/4880	83714	57.46
5584 VISA 2461	83715	457.99
3023 VISA 2529	83722	1,357.76
5482 VISA 2750/4863	83720	1,496.89
5529 VISA 3147/3972	83716	2,286.45
5517 VISA 3329	83709	287.28
5528 VISA 9277	83717	101.48
188 WESTERN DRUG INC	83646	1,124.92
190 WILLS OFFICE WORLD/RADIO SHACK	83647	591.16
	83779	1,264.64
5453 ZEE CREATIVE INC	83701	220.85

Total: 1048,697.47

The meeting was adjourned at 3:45 p.m.

ATTEST:

Marie Pippin, Clerk

ATTEST:

Mary Armstrong, Chairman



A motion was made by Commissioner Tweten, seconded by Commissioner Fahlgren, and carried, to authorize the Chairman to execute the following Pledged Securities:

BANK OF GLASGOW PLEDGE SECURITIES					
December 31, 2023					
	CUSIP #	%	RECEIPT #	MATURE DATE	AMOUNT
FNMA GTD REMIC	3136AMY45	3.000%	2202	11/25/2037	\$24,761.83
FNMA #AL6762	3138EPQQ0	2.50%	2379	11/1/2028	\$117,100.33
					\$141,862.16
OPPORTUNITY BANK					
December 31, 2023					
	CUSIP #	%	RECEIPT #	MATURE DATE	AMOUNT
YELLOWSTONE CNTY MONT K-12 SCH	985794DE3	5.000%		7/1/2034	\$1,000,000.00
					\$1,000,000.00

Payroll for the month of December 2023 was approved in the amount of \$465,444.08.